



## Settling In Policy



Settling in is a crucial time and we aim to work very closely with parents and carers to make this as enjoyable and stress free as possible.

We promote a positive partnership with all parents/carers and openly invite them to spend time at the nursery. By doing this, all parents/carers are able to build an early relationship with the team of staff before leaving their child in our care.

1. After registration a convenient date and time will be made between the nursery and the parent/carer to attend a 1 hour session. During this time a care routine will be completed to enable staff to provide continuity in care between home and nursery.
2. A further settling in session will then be arranged where the aim is for the parent/carer to be able to leave their child in our care for an hour in preparation for their start date.
3. If more sessions are needed, these can be arranged with the management team.
4. At this point, when your child is comfortable and familiar with their new environment and parents/carers are happy, your child is then ready for their first day.

This process is very flexible and may vary as each child is individual. It is very important to us that both children and parents/carers are comfortable and completely happy.